

Change of Address Form



Secondary Address

NEW Address: _____ City, State Zip: _____

Primary Household Phone: _____ Effective/Move Date: _____

Please provide proof of the new address with a lease, utility bill, etc., when submitting this form.

OLD Address: _____

List Parent/Guardians (adults) moving to the new address (Attach list if more space needed):

Name

Relationship to student

List Students moving to the new address (New enrollment forms will need to be completed if changing schools)

Student Name

Date of Birth

Current School Attending

School Attending After Move

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Notes:

- Continuation at current school, where current school is no longer the student's attendance area school is dependent on Open/Closed transfer status of current school.
- Intra District Transfers may be revoked for habitual truancy and/or behavior.
- If current school is OPEN to Intra District Transfers, student may be approved.
- If current school is CLOSED to Intra District Transfers, student will be allowed to attend current school for the remainder of the current school year or until the Intra District Transfer application window opens, whichever occurs first.

Parent/Guardian Signature

Date

For School Office Use Only:

New Home Attendance Area (Elem, Middle, & High): _____ Last date at current school if leaving: _____

Address verified by: _____ (initials) Document used: _____ Date: _____ (revised 10-2-15)